

Follow one case past “action completed”

FICTIONAL WORKED EXAMPLE / CIR-001

A condensed account of the supplied case and source records. Every person, event and record is fictional. This is a demonstration of the method, not a customer result.

When	What the record shows	Decision
23 October 2026 Initial check	Three October closures were checked. AA21 and FB08 had no evidence of a later outcome; CA14 had supporting care records. The case opened.	OPEN
24 October First recheck	Closure fields were introduced. Handover H24N task T18 still had no named owner or outcome. The failed result and missed deadline remained in the history.	OPEN
24-26 October Further action	T18 received a corrective entry. Later day/night handovers showed accepted owners and task outcomes. Breakfast records and resident feedback supported the FB08 result.	OPEN
26 October Separate verification	Asha Patel checked the result. Emily Clarke independently checked the source evidence. The three closures were supported for the scope reviewed.	VERIFIED

What the later proof actually contains

S3 / H25N / T33: Dana Morris named as owner; cards due 26 October at 07:00; outcome recorded at 06:35. S4 / BF26-06: the breakfast arrangement remained available and R06 said, “I could hear the conversation this morning.”

VERIFICATION LOCK

Floor Auditor: Asha Patel, Senior Care Worker. Fictional sign-off: 26 October 2026 at 15:00.

Registered Manager / Verifier: Emily Clarke. Fictional sign-off: 26 October 2026 at 15:30.

The next check stays visible

Emily checks the next proposed closure before completion. Owner review of later closures: 2 November at 14:00, recorded on TODAY. Reopen the same case if the problem returns.

Inspect the full case and fictional sources, or order the £495 Office Vault, at regulation17.co.uk.